

Date: December 30, 2020

To: Board of Civil Service Commissioners

From: Wendy G. Macy, General Manager

Subject: **CLASSIFICATION ACTIONS –  
EXEMPTION OF TWO SENIOR  
PROJECT COORDINATOR AND TWO  
PROJECT COORDINATOR POSITIONS  
IN THE DEPARTMENT OF PUBLIC  
WORKS, BUREAU OF STREET  
SERVICES**

CIVIL SERVICE COMMISSION	
File No. _____	
Routine/nonappearance	<input checked="" type="checkbox"/>
No routine/appear	<input type="checkbox"/>
<b>AGENDA</b>	
Date:	January 14, 2021
Page:	_____
Item:	_____
FINAL ACTION:	
_____	RECOMMENDATION APP
_____	DISAPPROVED ___ WDRN
_____	DENIED _____ GRANTED
_____	MATTER OF RECORD
_____	OTHER

**Recommendations:** That the Board of Civil Service Commissioners:

The General Manager recommends that the Board approve the exemption of the following positions in the Department of Public Works in the Bureau of Street Services in accordance with Charter Section 1001(d)(4), based on the position being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3412	2	Senior Project Coordinator, 1538
3413	1	Project Coordinator, 1537
3414	1	Project Coordinator, 1537

**Discussion:** The Department of Public Works, Bureau of Street Services has identified the above-mentioned fully grant funded positions. The Senior Project Coordinator positions will support the planning, development, and construction of new capital improvement projects in the public right of way, specifically for the SR-710 Mobility Improvement Projects. One Project Coordinator position will support the Surface Transportation Program (STPL) grant and the other Project Coordinator position will support the upgrade of existing obsolete guardrails funded by the Highway Safety Improvement Program Cycle 9 grant.

Staff has reviewed this request and recommends that the Board approve the above action.

Submitted by: Cynthia Panagiotidis  
Cynthia Panagiotidis  
Senior Personnel Analyst

Reviewed by: James Abalos  
James Abalos  
Chief Personnel Analyst

Approved by: Wendy G. Macy  
WENDY G. MACY  
General Manager